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- d. Talk about having some type of rubric instead of just number scores on the Project Evaluation Form or leave room under each section for an explanation of why that score was given.
- e. Discussion over creating a WSC conflict of interest form for people to disclose what other groups they are in that could possibly conflict with the WSC voting.
- 3. Adjourn 1:57pm. Next meeting will be March 9th, 2022, at 1:00 pm at the Borden's Conference room.

Meeting was at the Borden conference room. Attendees: Nick Hensleigh, Tim Mulligan, Tom Harrington, Allissa Christensen, Liz Pullman, Erin Carbajal, Lee Good, Hannah Nieskens, Kristi Wilson, and Cher Justo.

Liz Pullman called the meeting to order at 1 pm.

1. Collateral Review and Website Review

- a. There was discussion over drop off and mail in nomination forms. There was talk about getting a PO Box to eliminate confusion with the public. Motion made by Alissa to approve the group getting a PO Box, Nick seconded. However, the main goal is to push people to the website to submit applications
- b. Liz has created the WSC website, and it is expected to be up and running by end of day. www.whitehallsustainability.com

2. Getting the word out and voting committee

- a. Person to person contact would be best, also discussed ways to advertise including but not limited to; Whitehall ledger, news, radio, tv, and creating mailers to be sent out with customer utility bills by the town. It was also decided to have a zoom link option for each meeting.
- b. The voting committee has been decided but subject to change:
 - Economic Development: Nick Hensleigh and Tom Harrington
 - Education: Kristi Wilson and Hannah Nieskens
 - Environment: Alissa Christensen and Tim Mulligan
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